

# Guidelines for Applicants

## Franklin County Residents ONLY!!

- Must be a cat or kitten
- The cat or kitten must **NOT** have been imported from outside the state.
- Applicant must be a NYS resident (**proof required**)
- Applicant must be receiving benefits from one of the following programs: (**proof required**)
  - food stamps
  - supplemental security income for the aged (SSI, SSD)
  - blind and disabled
  - low-incoming housing assistance
  - Family Assistance
  - Safety Net Assistance
  - Medical Assistance
  - other similar programs suggested by the applicant or the ASPCA and approved by the Agriculture and Markets Commissioner
- Adoption from a government shelter or non-profit animal welfare organization in NYS will require proof of low-income assistance and adoption form from an eligible shelter.
- Cats or kittens adopted from organizations whose adoption fees include the cost of spay/neuter services are **NOT** eligible for spay/neuter services through grant projects funded with APCP (Animal Control Population Programs) funds.
- We will be accepting 20 qualified applicants per quarter.
- Any **veterinary services beyond the spay/neuter** is the **financial responsibility of the applicant.**
- Applicant will be required to forward a **\$10 NON-REFUNDABLE payment** to Focus on Ferals when application is submitted.
- If applicant is seeking assistance for a feral/stray cat for which they are caregiving, applicant must be sure cat is available the morning of surgery. This may require trapping or confining the cat a day or two before the scheduled surgery date. If you require assistance with trapping, supplies for confinement or transportation please email us at [savinglives@focusonferalstoday.com](mailto:savinglives@focusonferalstoday.com) or call Donna @ 315-212-5984.
- If applicant is unable to make scheduled appointment, a 48 hour notice is required. This will allow us time to schedule a cat from the waiting list.
- If applicant is a "**no show**" for scheduled appointment, without adequate (48 hour) prior notification to Focus on Ferals, applicant will **NOT** be allowed to reapply during the next quarters. We have too many deserving cats on a waiting list.
- Incomplete applications will **NOT** be reviewed or accepted and the \$10 payment will **NOT** be refunded!! No Exceptions!
- **CATS SHOULD ARRIVE AT THE VET CLINIC IN AN APPROPRIATE CAT CARRIER!** If you don't have a cat carrier and need to borrow one please contact Donna at 315-212-5984.

# How to Apply for the “Quarterly Spay/Neuter Blitz for Low-Income Residents of Franklin County”

## \*\*Required items\*\*

- Spay/Neuter application
- Award/Eligibility Letter from Social Services Program (proof of benefits)
- proof of NYS residency
- \$10 NON-REFUNDABLE payment

## To Apply Online:

1. Visit our website at [www.focusonferalstoday.com/Spay-Neuter-Assistance.html](http://www.focusonferalstoday.com/Spay-Neuter-Assistance.html), complete the application and submit.
2. Scan and email your **proof of Social Services Benefits**, **NYS residency** and/or **adoption form** (if cat/kitten was adopted from NYS shelter or rescue) and email to [savinglives@focusonferalstoday.com](mailto:savinglives@focusonferalstoday.com) with the following format in the subject line: First and last name/Blitz supplementary documents  
ie. Jane Smith/Blitz supplementary documents
3. Snail mail the required **\$10 NON-REFUNDABLE payment** to Focus on Ferals PO Box 274 Brainardsville, NY 12915. Checks can be made to Focus on Ferals with “spay/neuter” written on the memo line. Applications will **NOT** be approved without the \$10 NON-REFUNDABLE payment.
4. Once all **\*\*required items\*\*** have been received, approved applicants will be notified by phone or email (if provided). A surgery appointment will be scheduled and we will mail you the voucher to present to the vet clinic at the time of the appointment.
5. **Deadline to submit application and all required items is 11:59pm on April 30, 2017**

## To Apply by Mail:

1. Visit our website at [www.focusonferalstoday.com/SpayNeuterBlitz.html](http://www.focusonferalstoday.com/SpayNeuterBlitz.html) to print a hard copy of the application OR call Donna at 315-212-5984 and we will mail you the application.
2. Complete the **application**, include **proof of Social Services Benefits**, **NYS residency** and a **\$10 NON-REFUNDABLE payment** and mail to Focus on Ferals PO Box 274 Brainardsville, NY 12915. Applications must be postmarked no later than April 30, 2017.
3. Applications will **NOT** be approved without the \$10 NON-REFUNDABLE payment!
4. Once all **\*\*required items\*\*** have been received, approved applicants will be notified by phone or email (if provided). A surgery appointment will be scheduled and we will mail you the voucher to present to the vet clinic at the time of appointment.
5. **Deadline to submit application and all required items: postmarked by April 30, 2017**

Any questions please contact our Project Coordinator at 315-212-5984